

**Chapter-5**  
**SELECTION PROCEDURE**

**5.1 Syllabus & Modalities**

There shall be ‘SINGLE RECRUITMENT EXAMINATION’ for the Post of Review Officer, Assistant Review Officer and Computer Assistant comprising of “THREE STAGES”, as mentioned below:

<b>Stage of the Examination</b>	<b>Syllabus of the Examination</b>
<p><b>Stage-I Preliminary Examination: General Studies</b></p> <p>Type: Multiple Choice Objective type test on OMR.</p> <p>Total number - 200 MCQ</p> <p>Maximum Marks –200</p> <p>Duration – <b><u>03 Hours (180 minutes)</u></b></p> <p><b>NO NEGATIVE MARKING.</b></p> <p><b>NO MINIMUM QUALIFYING MARKS.</b></p>	<p>(A) General Science (B) History of India (C) Indian National Movement (D) Indian Polity, Economy and Culture (E) Indian Agriculture, Commerce and Trade (F) Population, Ecology and Urbanisation (in Indian Context) (G) World Geography and Geography and Resources of India (H) Current National and International Important Events (I) General Aptitude (J) Special Knowledge regarding Education, Culture, Agriculture, Industry, Trade, Living and Social Traditions of Uttar Pradesh (K) Knowledge of General English and General Hindi of Graduation Level (L) Elementary Knowledge of Computers</p>
<p><b>(Seven Times of the Candidates against the total number of vacancies in each category for each post [Review Officer Assistant Review Officer and Computer Assistant] on the basis of marks obtained in the Stage-I Examination in order of merit shall be called to appear in Stage II and Stage-III Examination)</b></p>	
<p><b>Stage-II Examination: Mains Examination (subjective type)</b></p> <p><b>Stage-II will be Conventional type in Pen &amp; Paper Mode</b></p> <p>Maximum Marks: 150</p> <p>Duration - 02 hours (120 minutes)</p> <p><b>MINIMUM QUALIFYING MARKS :50 MARKS OUT OF 150 MARKS.</b></p>	<p><b>Section A: Essay Writing in English (of approximately 200 words) (30 marks)</b> (Special emphasis shall be laid on Constitutional Accuracy &amp; Conceptual clarity, Relevance to Topic &amp; coherence, Logical Structure &amp; Flow and Language Proficiency &amp; Expression etc.)</p> <p><b>Section B: Precis Writing in English (30 marks)</b> (Special emphasis shall be laid on Identification of core ideas, Conciseness &amp; proportional reduction, Language Clarity &amp; Grammar and Suitable Title etc.)</p> <p><b>Section C (i): Translation from English to Hindi (25 marks)</b></p> <p><b>Section C (ii): Translation from Hindi to English (25 marks)</b> (Special emphasis shall be laid on Accuracy of meaning, Terminology &amp; Formal Tone and Grammar &amp; Sentence Structure etc.)</p>

	<b>Section D: Comprehension in English</b> <b>(40 marks)</b> (Special emphasis shall be laid on Accuracy of responses, Analytical Understanding and Clarity of expression etc. )
<b>Stage-III Examination: Computer Knowledge Test</b> Type: Computer Based module (CBT). Maximum Marks: 50 Duration - 20 minutes <b>NO NEGATIVE MARKING.</b> <b>MINIMUM QUALIFYING MARKS: 25 MARKS OUT OF 50 MARKS.</b>	A copy of text (approximately 500 words) in <b>ENGLISH</b> will be given to the Candidates for reproducing the same on the computer in the same format within 20 minutes.
<b>NOTE: The Stage-II and Stage-III Examination of each single Candidate, shall be conducted simultaneously in a SINGLE SHIFT with a gap of 20 MINUTES</b>	
<b>Total Marks ( Stage-II and Stage III) – 200 marks</b>	

- 5.2 Firstly, the Stage-I Examination will be conducted on scheduled date. Further the Stage-II and Stage-III Examination of shortlisted candidates from Stage-I Examination shall be conducted simultaneously in a SINGLE SHIFT with a gap of 20 MINUTES on different date.
- 5.3 The Stage-I, Examination will be conducted in Pen and Paper (OMR based), Stage-II will be Conventional type in Pen & Paper Mode (subjective type) and Stage-III Examinations will be a Computer Based Test (CBT) mode on Computer.
- 5.4 Date, time and venue of the Stage-I Preliminary Examination as well as Stage-II Examination (subjective type) and Stage-III Examination (Computer Knowledge Test) of the shortlisted candidates of Review Officer/Assistant Review Officer/Computer Assistant Recruitment Examination-2026 shall be intimated to the candidates through Public Notice and separate admit card will be uploaded/issued on the official websites.
- 5.5 The level of the question papers shall be consistent with the educational qualification and syllabus prescribed for the Examination.
- 5.6 The required speed (words per minute) for Computer Knowledge Test (i.e. English Typing Test) in Stage-III Examination shall be calculated against the correct words typed by the candidates within the stipulated time i.e. 20 minutes or within the time the test is submitted by the candidate, whichever is earlier.